



COMMISSION REGULAR MEETING AGENDA

March 8, 2022

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. **You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954, (833) 209-2690, and Conference ID 704 934 283#**

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

4a. Proclamation in Support of Those Impacted by the Invasion of Ukraine (**enclosed**)

4b. Executive Director Performance Review (**no enclosure**)

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28 there will be no physical location for this meeting and the

PORT WILL NOT ACCEPT in-person, verbal comments during the regular meeting of March 8, 2022. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, March 8, 2022. You will then be provided with instructions and a link to join the Teams meeting.

This process will be in place until further notice. For additional information, contact commission-public-records@portseattle.org.

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

- 8a. Approval of Minutes of the Special Meeting of February 6, 2022, and the Regular Meeting of February 8, 2022. **(no enclosure)**
- 8b. Approval of the Claims and Obligations for the Period February 1, 2022, through February 28, 2022, Including Accounts Payable Check Nos. 942582 through 942922 in the Amount of \$6,099,841.97; Accounts Payable ACH Nos. 042508 through 043115 in the Amount of \$39,205,200.45; Accounts Payable Wire Transfer Nos. 015775 through 015793 in the Amount of \$ 7,694,046.46; Payroll Check Nos. 200790 through 200989 in the Amount of \$125,242.90; and Payroll ACH Nos. 1064592 through 1068670 in the Amount of \$11,461,493.81, for a Fund Total of \$64,585,825.59. **(memo enclosed)**
- 8c. Authorization for the Executive Director to Execute a Service Agreement for a Third-Party Commissioning Agent for the C Concourse Expansion Project at Seattle-Tacoma International Airport. (CIP #C800845) **(memo enclosed)**
- 8d. Authorization for the Executive Director to Authorize an Additional \$1,309,000 for a Total Project Authorization of \$11,675,000 for the Employee Services Center Project at Seattle-Tacoma International Airport. (CIP #C800934) **(memo and presentation enclosed)**
- 8e. Authorization for the Executive Director to Proceed with the Airport Resource Management System Upgrade Project and Execute Contract(s) for Software, Equipment, Vendor Services, and Ten Years of Software License and Maintenance Fees, for a Project Implementation Cost of \$1,300,000 and the Estimated Ten-Year Software License and Maintenance/Enhancement Fee of \$3,000,000 (\$300,000 Annually). (CIP #C801233) **(memo enclosed)**
- 8f. Authorization for the Executive Director to Invest at Least \$5,718,840 into the Maritime Innovation Center (MInC) to Provide Required Matching Funds for a United States Economic Development Administration Grant in the Amount of \$5,000,000. (CIP #C801084) **(memo and presentation enclosed)**
- 8g. Authorization for the Executive Director to Award and Execute a Construction Contract to the Low Bidder for the P69 Underdock Utility Replacement Project Due to an Irregular Bid Outcome for the Three Bids Submitted, and to Increase the Project Budget in the Amount of \$350,000 to Fund the Irregular Bid Outcome. (CIP #C801102) **(memo enclosed)**
- 8h. Authorization for the Executive Director to Amend and Increase the Not-to-Exceed Amount of the Puget Sound Energy (PSE) Engineering Services and Construction Agreement (ESCA) Required for the Supervisory Control and Data Acquisition System (SCADA) Project (CIP #C800699) from \$1,014,000 to \$1,200,000. (CIP #C800699) **(memo enclosed)**

- 8i. Authorization for the Executive Director to Execute a Contract for an Exclusive Catering Company to Provide Food and Beverage Service at the Conference Center at Seattle Tacoma International Airport, for an Amount Not-to-Exceed \$1,000,000 over Five Years (Three-year Contract, with Two, One-Year Extension Options). **([memo](#) and [agreement](#) enclosed)**
- 8j. Authorization for the Executive Director to Issue Two Separate Requests for Proposals to Select a Vendor for ATM and Merchant Deposit Services and Food and Beverage Vending Services and to Execute a Concession Agreement with the Selected ATM Service Provider and Vending Operator at Seattle-Tacoma International Airport. **([memo](#) enclosed)**
- 8k. Authorization for the Executive Director to Execute a Contract with Varec for Foreign Object Debris (FOD) Detection System Maintenance and License Fees for a Period Not-to-Exceed Five Years in an Amount Not-to-Exceed \$2,000,000 Over the Five-Year Period. **([memo](#) enclosed)**
- 8l. Authorization for the Executive Director to Execute a Contract for a System to Archive Text Messages for a Period Not-to-Exceed Ten Years in an Amount Not-to-Exceed \$2,000,000 Over the Ten-Year Period. **([memo](#) enclosed)**
- 8m. Authorization for the Executive Director to Execute a Contract for a Human Resources Case Management System for a Period Not-to-Exceed Ten Years in an Amount Not-to-Exceed \$600,000 Over the Ten-Year Period. **([memo](#) enclosed)**
- 8n. Approval of Commission International Travel Requests for Known Travel in the First and Second Quarters of 2022. **([memo](#) enclosed)**
- 8o. Adoption of the 2022 Local and Regional Government Policy Priorities for Staff to Engage with Local and Regional Officials and Other Partners in Support of these Priorities. **([memo](#) and [presentation](#) enclosed)**
*[Amended Memo](#) - approved 5 - 0
- 8p. Authorization for the Executive Director to Execute One or More Procurements, in the Estimated Amount of \$8,620,000 to Replace Airfield Snow Removal Equipment. **([memo](#) and [presentation](#) enclosed)**
- 8q. Authorization for the Executive Director to Execute Two Indefinite Delivery, Indefinite Quantity (IDIQ) Contracts for \$7,500,000 Each for Aviation Planning Services at Seattle-Tacoma International Airport in an Amount Totaling No More Than \$15,000,000 with a Three-Year Ordering Base Period and Two One-Year Options. **([memo](#) enclosed)**
- 8r. Authorization for the Executive Director to Execute an Eighth Amendment to the Lower Duwamish Waterway Group Memorandum of Agreement. **([memo](#) and [amendment](#) enclosed)**

9. UNFINISHED BUSINESS

- 9a. Authorization for the Executive Director to Extend all ADR Multi-Premise Leases and Single-Use Leases in Lease Groups 2, 3, 4, and 4a by Three (3) Years, with the Exception of Lease No. 2361 (as Defined in the

Authorization Memo) and Introductory and Intermediate Single-Use Kiosk Leases. ([memo](#) and [presentation enclosed](#))

10. NEW BUSINESS

10a. Authorization for the Executive Director to Advertise and Award a Professional Services Contract to Provide Investigation, Remediation, and Strategic Support to Address Per- and Polyfluoroalkyl Substances (PFAS) on Port of Seattle Properties and Facilities. ([memo](#) and [presentation enclosed](#))

11. PRESENTATIONS AND STAFF REPORTS

11a. 2021 Financial Performance Briefing. ([memo](#), [report](#), and [presentation enclosed](#))

11b. Neighbors Advisory Committee Annual Report 2020-2021. ([memo](#) and [report enclosed](#))

11c. Port's Efforts Related to the Infrastructure Investment and Jobs Act Briefing. ([memo](#), [tracking spreadsheet](#), [fact sheet](#), and [presentation enclosed](#))

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT